LANDMARK ✦ COLLEGE

Online Dual Enrollment Student Application

Semester: Spring   Fall / Year: _____

Landmark College Online Dual Enrollment is available to all qualified high school juniors, seniors, and Gap Year/Year 13 students with learning and attention issues.

In order to ensure student success in our programs, Landmark College has developed prerequisites and academic requirements that qualified students should meet. Please check all boxes below, sign and date to verify this student is qualified to enroll.

_____   Currently be a high school junior or senior or a Gap Year student;

_____   Be enrolled in a college track and/or transition-to-college course(s);

_____   Have learning differences due to a learning disability, ADHD, Autism, and/or executive function challenges and not primarily due to mental health and/or intellectual disabilities;

_____   Be able to manage the responsibilities of college-level work as outlined under Course Expectations for Students at the end this application form.

School Representative Signature: _____

Print Name: _____

Title: _____

Date: _____

Are you applying to the Landmark College Online Dual Enrollment program through your high school? Y __ No __ Unsure __ (if you have questions about school partnerships, please contact Tabitha Mancini at ApplyODE@Landmark.edu)

If applying through the Vermont Voucher program, enter voucher number: _____

How did you hear about our Online Dual Enrollment courses?

_____

APPLICANT LEGAL NAME:

Student Legal Name: _____ Nick Name: _____

Date of Birth: ____/____/_____ Legal Sex   ☐ M   ☐ F   ☐ Self-Identity _____

Primary language spoken at home: _____

Year of high school graduation (anticipated or completed): _____

Year of enrollment in college (anticipated): _____

Name of high school/school district or program: _____

School contact name (e.g. case manager, transition specialist): _____

<u>Applicant Home Address</u>:

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Applicant Email: _____

Are you Hispanic or Latino?

☐ Yes   ☐ No

Student would like to be identified as one or more of the following races:

☐ American Indian or Alaska Native   ☐ Native Hawaiian or Other Pacific Islander

☐ Asian   ☐ White

☐ Black or African American

PARENT/GUARDIAN INFORMATION (MAY BE USED FOR BILLING)

Name of Parent/Guardian: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Parent Phone Number: _____

Parent Email: _____

COURSE(S)

Course Title: _____   Course #: _____

Course Title: _____   Course #: _____

PERSONAL STATEMENT -STUDENT

Please explain in your own words, your goals in taking this course(s). Attach separate student statement to application, if needed.

STATEMENT – PARENT/GUARDIAN

Please explain why you would like your student to take this course. Attach separate parent/guardian statement to application, if needed.

UNDERSTANDING OF COMMITMENT

By applying to the Landmark College Online Dual Enrollment program and signing this application, students indicate their understanding that this is a rigorous academic course which offers college credits upon successful completion.
NOTE: Landmark College reserves the right to waive requirements or request additional information as necessary.

Signatures below indicate that the information in this application is correct and has been clearly presented to the student; and that all participants agree with the information and commitments presented.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Application forms may be mailed or scanned and emailed to:

Landmark College
Online Dual Enrollment
19 River Road South, Putney, VT 05346
ApplyODE@landmark.edu

For questions regarding eligibility, please contact Tabitha Mancini, Director of Customer Relations and Outreach at tabithamancini@landmark.edu or (802) 387-6881

Course Expectations for Students

By applying to the Landmark College Online Dual Enrollment program and signing this application, students indicate their understanding that this is an **intensive**, **rigorous academic** course that offers college **credits upon successful completion**.

Student agrees to (please check boxes and sign):

☐ **Logon to the course** and course platform - Canvas, as soon as the course is open, and regularly engage in the course every week **(four to five times a week), monitor Canvas email**, and **communicate with the instructor and liaison,** as needed.

☐ Dedicate at least **9 hours per week** for readings, assignments, postings, and participation in synchronous sessions and online discussions.

☐ **Fully participate** in the course from the start and **immediately communicate any navigation or technical difficulties** to the instructor and/or liaison.

☐ Create and maintain an online learning environment which **promotes respect and integrity.**

☐ Produce **high quality work** that meets or exceeds course standards.

☐ **Complete all assignments, quizzes and activities by the due date**; although break periods may not coincide with scheduled breaks at the student's high school, **student is responsible to immediately communicate** with the instructor or liaison if an assignment is not done.

☐ **Meet all Online Course system requirements are met** (see paragraph below)

☐ Acknowledge that this document serves as **official policy for all students in the Landmark College** high school online dual enrollment program.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Online Course System Requirements:

Students will need the ability to access our online course content through a browser running on a desktop or laptop computer. Mobile phones and tablets may not be adequate or appropriate for some aspects of the course materials. All popular browsers are supported, but we recommend Chrome or Firefox if available. A web cam is highly recommended, and YouTube is open and available. **If YouTube or Vimeo are locked down, please let us know promptly.**

A productivity suite such as Microsoft Office, Microsoft Office 365, Google G-Suite, or Open Office is recommended or may be required for Landmark College online courses.